

**East Kingston Public Library  
Board of Trustees – March 27, 2017**

**Attendees:** Barbara Williams – Chair, Jeanne Furfari, Conrad Moses, Sarah Courchesne, Nancy Parker

**Alternate:**

**Director:** Tracy Waldron

**Absent:**

**Visitors:**

Meeting Opened by Chair Williams at 7:06 pm.

**REGULAR REPORTS**

**Approval of Minutes from Last Meeting:**

**VOTE: Motion to approved February minutes: Courchesne/Furfari (4-0-0) Parker wasn't present at last meeting.**

**Treasurer Report**

Payroll – 7% ytd  
Building Maintenance – 9.6% ytd.  
Education – % ytd  
Media –17% ytd  
Electricity – 15% ytd  
Propane – % ytd  
Programs – % ytd  
Operation Budget – 16% ytd  
Supplies and Services – 7% ytd

**VOTE: Motion to accept Treasurer report – Furfari/Williams (5-0-0)**

**VOTE: Conscience jar donations – \$18.00 Furfari/Williams**

**Memorial Funds – \$1,000.00**

**Museum Passes – \$600.00**

**Voted to Accept Donations Williams/Furfari (5-0-0)**

## **LIBRARY REPORTS:**

### **Director Report:** Tracy Waldron

Building Updated; the Library 5 emergency lights batteries have been replaced, a schedule will be set to check batteries when clocks are change in the spring and falls. Window cleaning services will be contact for window cleaning. Staff is working out well.

#### Friends Report – No representation

The Friends' Used Bookstore will be closed for a month. The building is being renovated for handicap accessibility. Books that need to be moved are now in storage shed at Library. A great appreciation thanks to Lisanne Rae Cozart, the new Friends' Fundraiser Director for overseeing the use bookstore preparation for the renovation.

East Kingston Friends of the Library next meeting is April 12 @ 7pm.

#### Programming –

Irish Music concert was well attended and received several appreciated complements.

Magic Tree House for afterschool program continue to increase in attends.

Sky Watch was cancelled again due to weather. It will be rescheduled in fall when length of darkness has increase.

Trustee Furfari presented several ideas for programs from Merrimack Valley program list.

### **NHLTA: Conrad Moses**

Library Orientation Workshop on 4/22/17 at the Hooksett Public Library;

Topics on the agenda are: Right to Know Law, Library Trustee Job Description and being Employers, Policies, Advocacy for Libraries.

The 2017 Spring Conference; Noted date to Tuesday May 23<sup>rd</sup> at Grappone Center in Concord.

Solar Update: None

Electricity Update: None

### **Town Update:**

Candidates night: was well attended

**Public Questions & Comments:** None

**Old Business:**

**Policy Committee:**

Public Use Policy was present by Moses and accepted by the Board.

**Voted; motion made by Courchesne/2<sup>nd</sup> by Williams, Passed (5-0-0)**

Disaster Policy still in progress

Next Policy Meeting – April 6, 10am

**IT Committee:**

No report.

**New Business:**

Election of Officers

Chair Barbara Williams

Secretary Conrad Moses

Treasurer Sarah Courchesne

**Slate of Officers approved, motion by Parker/2<sup>nd</sup> Furfari Passed (5-0-0)**

**\*\*\*\*\*ACTION ITEM:**

Window Cleaning, Tracy

**Upcoming Events:**

Next EKPL Board of Trustee Meeting – April 24, 2017, at 7 PM

EKPL Policy Meeting – April 6, at 10:00 AM

EK Friends of the Library Meeting – April 12, 2017, at 7pm

Program “The *Chinook* – New Hampshire State Dog” – April 25, at 7pm

**Meeting Adjourn:** 8:06 PM

**VOTE: Motion made by Furfari/2<sup>nd</sup> Parker – unanimous consent.**

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Signed by Barbara Williams  
Chair

Submitted by  
Conrad Moses - Secretary