

**East Kingston Public Library
Board of Trustees – July 25, 2016**

Attendees: Sarah Courchesne, Barbara Williams – Chair, Deb Hobson

Alternate: Nancy Parker

Director: Tracy Waldron

Absent: Jeanne Furfari, Conrad Moses

Visitors: Ted Lloyd, Gisela Lloyd

Meeting Opened by Chair Williams at 6:58 pm.

Friends of the Library:

We would like to improve communication between the Friends of the EKPL and the trustees and staff.

Friends of the EKPL – still struggling for membership.

Tracy is concerned about the library reputation from the use of the Pound School. Tracy is concerned about the amount of books and boxes that need to be transported over to the library.

Tracy would like to have someone responsible for “house keeping” when she is away.

Nancy Parker would like a schedule for the bookstore put up in the library. Tracy will take care of that.

Nancy Parker said it would be good to have “designated” days for working.

Nancy Parker said it would be helpful to have a 3-month rolling schedule.

Gisela will make a sign for the Pound School “Text books, encyclopedias, moldy, smelly, old books will not be accepted. “

Programs –

A Patron complained about the communication of events.

Friends do not like the new website.

- Would like access to the website
- Pound school schedule should be posted
- Library sponsored programs to be publicized like friends programs to ensure program.
- Programs need to be vetted better.

Ocean Gaming check was over \$3000.

YTD - \$5600. From Ocean Gaming Fundraiser

Flatbread fundraising was over \$400.

Friends Programming should be keeping minutes and give to Tracy.

Approval of Minutes from Last Meeting:

VOTE: Motion made by Sarah Courchesne/2nd Nancy Parker – Unanimous Consent

Treasurer Report

Payroll - 48% ytd
Building Maintenance - 55% ytd
Education - 86% ytd
Media - 53% ytd
Expenditures on Programs - \$7000 budgeted (includes Friends of EKPL)
Electricity - 40% ytd
Propane - 24% ytd

Tracy – in the electricity spending, if there is money left over between expected and actual spending, shouldn't that delta should be turned back into more library value?

We do have unrestricted funds (about 3000) might we want to spend that on additional panels?

VOTE: Motion to accept Treasurer's Report – Barbara Williams/2nd Nancy Parker

Conscience jar donations - \$140.00

VOTE: Motion to accept Conscience jar donations – Deb Hobson/2nd Nancy Parker

Director Report

Need a replacement for Heather, Tracy will post position in two places.

No issues with the building this month.

Summer reading has been very disappointing.

75 people signed up for the program,
but participation the day of program is sparse

Same thing happening in Brentwood

They started charging for "reservation" in programs

Next years theme is making the world a better place.

Town Update: None

Public Questions: None

Old Business: Not at this time

Policy Committee:

Next meeting Friday 7/29 at 9

Action Items:

Library Director Evaluation – all should have completed by Monday 8/29
Tracy post Pound School Schedule in Library

Upcoming Events:

Monday August 1, 2016
Concert on the lawn

Meeting Adjourn: 8:45 pm.

VOTE: Motion made by Deb Hobson/2nd Sarah Courchesne – unanimous consent.

Barbara Williams

Approved by Barbara Williams, Chairperson

Submitted by
Deb Hobson Secretary