

**East Kingston Public Library
Board of Trustees – August 22, 2016**

Attendees: Barbara Williams – Chair, Deb Hobson, Jeanne Furfari, Conrad Moses

Alternate:

Director: Tracy Waldron

Absent: Sarah Courchesne

Visitors:

Meeting Opened by Chair Williams at 7:09 pm.

Regular Reports:

Approval of Minutes from Last Meeting:

VOTE: We do not have enough trustees that attended the last BOT to vote to approve the minutes from last month. We will present the minutes at September's meeting for approval.

Treasurer Report

No report this month. Treasurer on vacation.

VOTE: Accept Treasurer report - N/A

VOTE: Motion to accept Conscience jar donations – N/A

Solar Report:

SunRay to this point has never turned in the paperwork for our rebate. Sarah has been following up consistently and recently was contacted about this issue. Deadline for paperwork submission for the rebate is the 31st of August. We are hopeful that this will be taken of by the end of the month.

Director Report

*Need a replacement for Heather. Tracy posed in two places.

*No issues with the building this month.

*Summer reading has been very disappointing.

Other libraries have had the same issue.

*Concert on the lawn was inside because of rain. 25 people.

*Two sewing machines have been purchased to do a sewing program during an EKES early release.

*All story hour kids have graduated into school. 6-8 families have moved into East Kingston so Tracy is hopeful for new participants.

Pound School Update: Tracy cleaned up the area on Thursday for Rolling Thunder pick up.

Friends of the Library:

No Friends Report.

Friends Programs:

No representation this evening and no programming meeting as of yet.

Town Update: None

Public Questions & Comments: None

Old Business:

Action Items from Previous Meeting:

Library Director Evaluation – all trustees should have completed by 8/29
Tracy to post Pound School schedule in Library

Building Maintenance: Contract from Northeast Heating and Cooling – Annual Maintenance Contract for \$780. Barbara signed.

Vote: Motion to accept C.Moses/J. Furfari – (4-0-0)

Policy Committee:

Next Policy Meeting scheduled for August 30th @ 3 PM.

Library Usage Policy
Service Animals Policy

IT Committee Update: None

Other Old Business: None

Action Items:

*** Library Director Evaluation – September 1, 2016 @ 10:30 AM

Conrad to post meeting

***Approve July 2016 Minutes & Treasurer Monthly report

Upcoming Events:

In September the library is sponsoring 2 Sewing events; 1 for adults, 1 for children.

Meeting Adjourn: 8:25 pm.

VOTE: Motion made by Deb Hobson/2nd Jeanne Furfari – unanimous consent.

Next Trustees Meeting – September 26, 2016 7 PM.

Barbara Williams

Signed by Barbara Williams
Chairperson

Submitted by
Deb Hobson
Secretary

APPROVED 9/27/16